



LICENSING DIVISION
P.O. Box 989003
West Sacramento, CA 95798-9003
(800) 952-5210



Application For CREMATORY LICENSE

Pursuant to the provisions of Chapter 19, Division 3
of the Business and Professions Code.

Fee

Regulatory Charge \$400.00
 Initial Filing Fee \$400.00
 Cremation Fee (\$8.50 for each cremation during the calendar year)...\$
TOTAL FEE DUE....\$

Do Not Write In This Space

Date Recvd _____

License No _____

Date Issued _____

IMPORTANT:

1. Read all information included in this application.
2. Mail application with **ALL** requirements¹ and correct fee to the Licensing Division.
3. Remit fee by check or money order made payable to the Licensing Division - **DO NOT SEND CURRENCY.**
4. You will be notified when and where to appear for the written examination.
5. Licenses must be renewed annually.

Per California Civil Code, Section 1798.17 (Information Practice Act), the Director of the Department is responsible for maintaining the information in this application. This information may be transferred to other governmental and enforcement agencies. Individuals have the right to review the records maintained on them by the agencies, unless the records are exempt by Section 1798.40 of the Civil Code.

Name of Individual, Corporation or Partnership			
1. Name of Applicant			
2. Social Security Number ² (Individual)		3. FEIN ²	
4. Name of Crematory		5. Name of Manager	
Number and Street		City	State
			Zip
6. Mailing Address of Crematory			
Number and Street		City	State
			Zip
7. Physical Address of Crematory			
8. Telephone Number ()			

I CERTIFY UNDER THE LAWS OF THE STATE THAT the answers given in this application are true and correct, and that if certified I will not violate any provisions of the Cemetery Act nor misuse the privileges of the registrant.

Signature _____ Date _____

Official Title _____

¹ This application must be accompanied by the documents and information enumerated in Section 2326 of the Rules and Regulations of the State Cemetery Program (PLEASE SEE REVERSE SIDE).

² Disclosure of your social security number (SSN) and/or federal employer identification number (FEIN) is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455(42 USCA 405(c)(2)(C) authorizes collection of your SSN or FEIN. This information will be used exclusively for tax enforcement purposes and for purposes of compliance with section 11350.6 of the Welfare and Institutions Code. If you fail to disclose your SSN or FEIN you will be reported to the Franchise Tax Board which may assess a \$100.00 penalty against you.

Business and Professions Code:

§ 9787. Each crematory for which a crematory license is required shall be operated under the supervision of a manager qualified as such in accordance with rules adopted by the board. Each such manager shall be required to successfully pass a written examination evidencing an understanding of the applicable provisions of this code and of the Health and Safety Code of this state.

Title 16, California Code of Regulations:

§ 2326. Applications for Cemetery and Crematory Certificates of Authority.

- (b) Crematory License Application. Application for a crematory license shall be filed on the form furnished by the program at the principle office of the program. In addition to the payment of the amounts as required by Sections 9783 and 9786 of the Code, each application shall be accompanied by the following:
- (1) A certified copy of:
 - (A) Articles of incorporation and bylaws, if applicant is a corporation.
 - (B) Partnership agreement, if applicant is a partnership.
 - (C) Land use or zoning permit.
 - (D) Permit to operate a crematory issued by the local air pollution control district.
 - (E) Deed, lease, or other instrument which provides the applicant with the right to possess and use the property where the business will be located.
 - (2) A statement signed by the applicant if the applicant is an individual; signed by the majority and verified by one of the directors, if the applicant is a corporation or signed and verified by a majority of the partners, if applicant is a partnership; which statement shall set forth:
 - (A) A complete and detailed financial statement showing assets, liabilities and reserve.
 - (B) A statement of proposed plan of operation which shall include the type of selling.
 - (C) A full, true, and complete copy of the standard agreement which will be used for funding of prearranged cremations.
 - (3) Plans and specifications of the crematory and building, which must be sufficient to allow the board to determine, among other things:
 - (A) Fire resistant character.
 - (B) Adequacy of storage for cremated and uncremated remains.
 - (4) Such other matters as the board may require by written notice to the applicant.